

## Safari Boats Standards

### A- Services

- Safari diving trips.
- Equipment rental.
- Diving & Snorkeling course.
- Underwater photography & video.

#### **In case of adding a kite/ windsurfing activity to the safari boat license, the facility needs to follow the below:**

- Submit a request to the Ministry of Tourism and Antiquities, General Administration of Yachts and Boats.
- The technical manager of the facility needs to sign an acknowledgement of adding an activity, a membership letter is issued with the activity proven, after which the activity is listed in the boat's MOT&A license.
- Kite and/or windsurfing activities can be carried out after being added on the membership letter of the facility and the MOT&A license while noting the below:
- Practitioners (tourists) must hold a valid certificate from an approved organization and must be qualified for those activities.
- A kite/ windsurfing instructor must be present on board of the safari boat during the trip. The instructor must be certified from an organization accredited by the CDWS and must hold a valid CDWS card. While applying the safe ration of 12 practitioners per 1 guide instructor.
- Beginner courses and trainings are not allowed on board of the safari trips.
- Adhere to the CDWS regulations (including safety equipment, safety ties, ropes and boards). For kite/ windsurfing, the technical manager is responsible to provide the necessary equipment from a licensed center.
- The technical manager is responsible for applying all the previously listed requirements.
- The activity must be approved and added to the membership letter of the facility, after complying with all the previous regulations and technical requirements. Any activities must be carried out in the designated areas approved by the CDWS and the activity should be added to the MOT&A license.

Paying all the accreditation and required fees for adding an activity.


### B- Requested documents

**A copy from the following documents should be submitted to the membership department, after reviewing the originals:**

- A copy of the latest renewed license of the Ministry of Tourism and Antiquities.
- A valid license for navigation.

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#### CAIRO OFFICE


 8 El Sad El Aaly St, Dokki, Giza,  
Egypt, 11312


 (+20) 233372164/74  (+20) 237483313


       
CDWSEgypt

 [office@cdws.travel](mailto:office@cdws.travel)


#### SOUTH SINAI OFFICE


 2 Zoo Street, Hadaba, Sharm El Sheikh,  
South Sinai, Egypt, 46619

 (+20) 693666448/9  (+20) 122325055

 (+20) 693660418

#### RED SEA OFFICE

 Building no.216, apartment no.103  
Al-kawthar Hurghada, Red Sea, Egypt, 84511

 (+20) 653404980/1  (+20) 1277911288

- The recent commercial registration (less than one year).
- Tax record.
- Registration Certificate.
- Civil liability insurance policy.
- The approval of the relevant governorate for new applications.

### Technical Manager documents:

- Copy of the national ID (front and back) or copy of the passport for foreigners.
- Copy of a valid training card (front and back on the same document) or a digital card, minimum second level.
- Copy of a valid CDWS card.
- Copy of the graduation certificate. (at least an intermediate education qualification).
- Technical manager must not be less than 25 years old.
- Work permit for foreigners or a receipt of submitting the permit (form 4), with the facility's name.

**Have successfully completed the technical manager's course or have worked previously as a technical manager for a facility, and passed the international standards.**


**The technical manager should take the necessary measures to review the standards and professional principles set, then send the following information to the CDWS in one PDF file by E-mail to [ss.audit@cdws.travel](mailto:ss.audit@cdws.travel) for South Sinai and Cairo governorate, and [rs.audit@cdws.travel](mailto:rs.audit@cdws.travel) for the Red Sea and Alexandria governorate as follows:**

### **The Facility's license renewal process must begin one month before its expiry date.**

1. Photocopy of the CDWS technical managers and professional cards with a list of their names and their data and their jobs (i.e., instructors / Dive leaders / Safari crew) with whom the facility deals, even once.
2. A list of the cylinders showing their specifications and including (the type of metal the cylinder is made of, litre capacity, serial number, validity and production dates/ date of the last visual inspection/ date of the last hydrostatic inspection), including medical oxygen cylinders and oxygen cylinders used in the gas mixing-if any-. It is recommended that the serial number in the list be matched with the number on the validity certificates which must be issued by a maintenance station certified by CDWS. All the cylinders must have the facility's name and logo must be visible under the lower third below the air outlet. (See the proposed forms appendix below).
3. An equipment list that includes the date of the last annual maintenance done for each piece of equipment. (See the proposed forms appendix below).
4. A copy of the participants registration documents forms, (declarations used in the facility; disclaimer, medical declaration, check-in registration record) there is no objection to being free of names, (During inspection it should include at least a bilateral name for foreigners and at least triple for Egyptians, the date of birth, level of certificate, the organization which issued the certificate and the number of registered dive).

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5. A copy of passengers / participants lists whom served by the facility daily to carry out beach activities or by boats. (See the proposed forms appendix below).
6. A copy of the diving log form or activities for to carry out beach activities or by boats. (See the proposed forms appendix below).
7. A statement of the facility employees, including the tasks assigned to the employees.
8. A written emergency plan containing at least a minimum of the following information should be provided at each site for practicing diving activities:
  - Procedures for recovery, first aid and transport of injured.
  - Use of medical oxygen supply units in emergency situations.
  - Information (including contact data) for emergency medical consultation (e.g. hotline for emergencies during diving) and nearby medical centers (including data regarding the availability of a recompression chamber in case of practicing recreational diving activities). (See the proposed forms appendix below).
9. Confirmation of completion awareness documents of risks for participants of snorkel activity according to the attached indicative form, provided that the model or form must be in the client's language or a language understood by the client.
10. Valid first aid certificates, for at least two non-professionals working in the facility, from an organization that is accredited by the CDWS. (Noting that the validity of the temporary certificates is 90 days only).
11. The date of the air compressor, which includes (type/ model/ serial number and litre capacity).
12. For Safari boats: a proof of attending the CDWS' Environmental Awareness Course for the Safari boat Crew.

### Important Notes:

- In case the technical manager of the facility wishes to take a leave for more than seven days and does not exceed two months, he/she must appoint someone to act on his/her behalf, the replacement must be at least a second level instructor and must have completed the CDWS' technical manager course, or has passed the temporary technical manager exam.
- In case the technical manager submits his/her resignation, the resignation can be withdrawn within two weeks from the date of submission and this could happen only once.
- In case the technical manager submits his/her resignation or has been replaced by the facility, the facility must appoint a new technical manager within maximum 14 days from the date of the resignation/ replacement. The legal representative of the facility is responsible for managing the facility during this transition phase. The new technical manager must submit the first phase of inspection within 7 days and the visit request should follow after successfully completing phase


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one of the inspection within 7 days. In case those time lines were not adhered to, the CDWS will stop providing all its services to the facility.


- The technical manager can be responsible for managing several safari boats, only if they owned by the same company.
- Given that the facility is are obliged to acquire a minimum number of equipment and must maintain it periodically. The facility must notify the CDWS with an updated equipment list, in case of adding or dispensing of any equipment. The list must include the date of the last maintenance or the date of addition of new equipment, in order not to violate the technical and the facility's license requirement.
- In case safari boats are offering technical diving, the regulations and procedures of the technical diving must be followed and submit the required forms for the first phase of inspection to the email address listed above. (See requirements in the below appendix)
- If the facility owns an equipment for mixing gases, a qualified employee holding the adequate license should be present to operate gas mixing equipment and the measuring devices. This excludes gas mixing devices that operate with a stick or a membrane.
- Set the ratio of the guides/ instructors to 12 practitioners per 1 guide/ instructor for diving and kite activities. Considering raising the safety standards on the boats and considering fair labour distribution.
- The rescue zodiac must be fixed to the boat and the zodiac must have the name on the two sides and the rescue boat captain must hold a license from Egyptian Authority for Maritime Safety (EAMS).

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- The technical manager is responsible for applying all the previously listed requirements.
- The activity must be approved and added to the membership letter of the facility, after complying with all the previous regulations and technical requirements. Any activities must be carried out in the designated areas approved by the CDWS and the activity should be added to the MOT&A license.
- Paying all the accreditation and required fees for adding an activity.

### **C- Vessel**

- Wireless communication device (VHF radio) (Recommended).
- Mobil Telephones.
- Instruction bulletin board including: safe diving practice, environmental awareness signs/ stickers, price list, Emergency plan and emergency contact numbers (in a visible area).
- Guests comment box or an opinion poll system (for complaints and suggestions).
- Guests' equipment storing area with good ventilation.
- Rinsing basin.
- The vessel must be equipped with a safe place to disembark and the floors of the vessel must be equipped with a slip prevention.
- Bathrooms (min. 2).
- Minimum one inboard Electric power generator.
- A Cabinet for the crew.

### **D- Equipment**


- Weight belts with quick release buckle (one belt per guest).
- 10 kgs of lead weights per guest.
- Medic first aid kit suitable for diving application.
- O2 kit suitable for delivering 15 liter/ minute flow for minimum 20 minutes. For a suitable duration for being present at a dive site.
- 1.3 Tanks per guest of 12 liters or 80 CFT, that passed both the visual and hydrostatic inspections and must have the facility's name and logo must be visible under the lower third below the air outlet.
- Air compressor (s) (Working hours gauge recommended).
- Life vests (suitable to the number of guests & crew).
- Minimum one RIB/ inflatable with an outboard engine, and the name of the boat must be placed on both sides of the zodiac and the rescue boat captain must hold a license from Egyptian Authority for Maritime Safety (EAMS).

### **E- Files**

- Guest information documents including: name, address, nationality, passport number, birth date, medical statement, liability release & services provided all


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- signed by the guest & level of certificate, date of last dive.
- Employee's files, including the name, address, national ID number, education certificate, date of birth and job title).
- Equipment inventory, which includes an updated list, expiry and dates of repair and technical inspections.
- Equipment maintenance record file.
- Compressor maintenance & operation files.
- Tanks validity, maintenance & test record file for both the visual and hydrostatic inspections including medical oxygen cylinders and oxygen cylinders used in the gas mixing
- Boat list including: date, guide's name, dive sites, guest's names & services.
- Accident/incident record file.
- activity roster.

## **F- Employees**

- Technical manager: holding an instructor license (second level) & CDWS card.
- Technical manager must not be less than 25 years old.
- Have received at least an intermediate education level.
- Hiring diving and snorkeling guides and instructors holding a professional certificate from a training organization accredited by the CDWS.
- Have successfully completed the technical manager's course or have worked previously as a technical manager for a facility, and passed the international standards.


## **G- Operating Instructions**

- Number of practitioners must not exceed 12 per guide/instructor.
- Number of boats attached to a jetty (mooring line) must not exceed three.
- Activities must be carried out in the designated areas, as per the national park's regulations on marine activities. While snorkeling activities are not allowed while the boat is drifting in the site, and the activity can be carried out only when the boat is moored.
- Adhere to the environmental regulations, including banning any fishing activities, not feeding the fish, not to touch or cause damage to the coral reefs and not to dispose any kind of waste in the sea.
- Wearing a life jacket, or a snorkeling vest or a wet suit when snorkeling in a site with unexpected sea conditions or in the open sea.
- Provide all the safety equipment for the practitioners without any additional cost, like; lifebuoy and life jackets...etc.

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